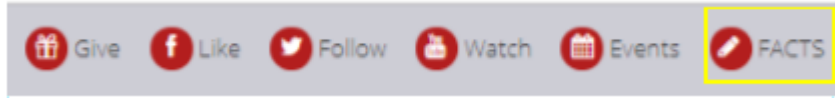


TO ORDER HOT LUNCHES FOR STUDENTS

Go to our website at www.bacschool.org and at the top of the website, click on the red circle next to "FACTS". See highlighted box below.



Click on "Parent/Student" under Log In.

Log In



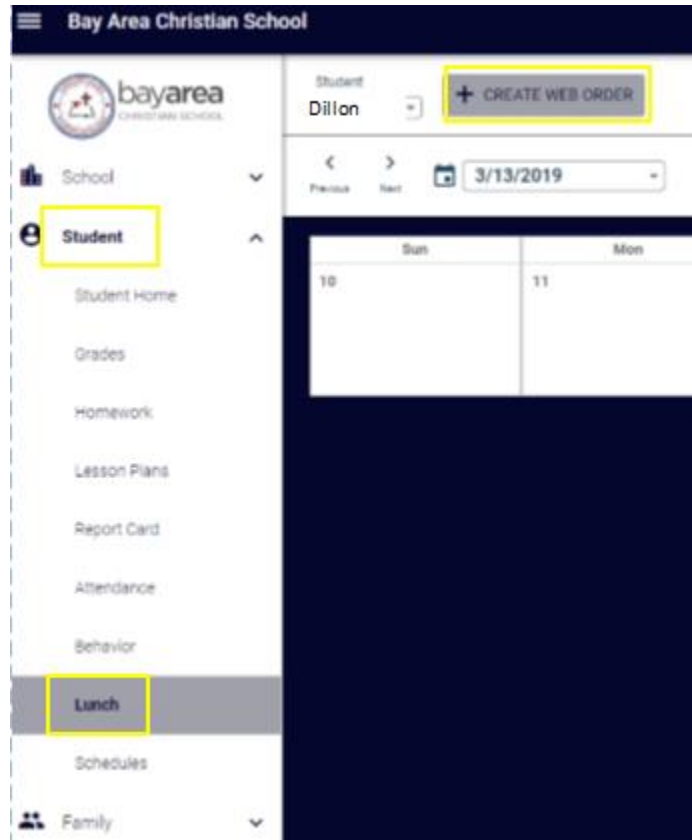
district cc



Then you will come to the below Login screen. District Code is bacs-tx. Enter User Name and Password. Make sure "Parent" is chosen (see highlighted box below) before you click to Login.

The 'ParentsWeb Login' form includes the 'FACTS' logo at the top. Below it, there are input fields for 'District Code' (with 'bacs-tx' entered), 'User Name', and 'Password (case sensitive)'. A link for 'Forgot User Name/Password?' is provided. At the bottom, there are three radio button options: 'Parent' (which is highlighted with a yellow box), 'Student', and 'Staff'. A 'Login' button is located at the very bottom of the form.

Once in ParentsWeb, click on “Student” then “Lunch” then “+ Create Web Order”. See highlighted boxes below.



Next, the Lunch Order Form will be shown. Click the name of the first student listed that you would like to order lunch items for.

Lunch Order Form

Dillon	(\$0.00)
Susie	(\$0.00)

Quantity may include items previously ordered.

Under each child, there will be options to choose a day. Click on the day that you would like to order lunch items. Choose your quantity on each day. If you have multiple students, they will be listed on the same page, you just need to scroll down to the next child.

Lunch Order Form

Dillon (\$0.00)

Lunch Items for Monday 03/18/2019 (\$0.00)

Lunch Item	Price	Quantity	Total
Sandwich: Sm. Ham-Cheese	\$4.75	0	\$0.00
Sandwich: Sm. Turkey-Cheese	\$5.50	0	\$0.00
Sandwich: Sm. Roast Beef & Cheese	\$5.50	0	\$0.00
Soup: Potato-Bacon (10 oz)	\$4.00	0	\$0.00
Pizza: 8-inch Cheese	\$4.50	0	\$0.00
Pizza: 8-inch Pepperoni	\$4.50	0	\$0.00
Salad: Sm. Side Salad	\$3.00	0	\$0.00
Salad: Cran/Apple/Pecan/Chicken	\$7.75	0	\$0.00
Salad: Grilled Chicken Caesar	\$7.75	0	\$0.00
Snack Combo: Drink, Chips, Snack	\$2.50	0	\$0.00
Daily Deal: Snack Combo+Corndog, PizzaPocket, Uncrustable or Lunchable	\$4.25	0	\$0.00

When you are finished choosing all your lunch items, scroll to the bottom of the page and click "Submit Order".

Grand Total: \$26.00

SUBMIT ORDER

You will then be directed to the confirmation page. All students and their lunch items will be listed by date. Click "Confirm and Pay".

Confirm Lunch Order

Student / Date	Lunch Item(s)	Price	Quantity	Total	
Dillon 03/19/2019	Sandwich: 1/2 Chopped Beef	\$3.75	1	\$3.75	
	Side: Mac and Cheese	\$2.75	1	\$2.75	
	03/21/2019	Pizza: Cheese Slice	\$2.00	1	\$2.00
		Pizza: Pepperoni Slice	\$2.00	1	\$2.00
		Snack Combo: Drink, Chips, Snack	\$2.50	1	\$2.50
Susie 03/19/2019	Sandwich: 1/2 Chopped Beef	\$3.75	1	\$3.75	
	Side: Mac and Cheese	\$2.75	1	\$2.75	
	03/21/2019	Pizza: Cheese Slice	\$2.00	2	\$4.00
		Snack Combo: Drink, Chips, Snack	\$2.50	1	\$2.50

Order Total: \$26.00

Confirm and Pay

Then you will arrive at the Payment Method screen. If you have previously purchased lunch items, it will pull up a payment account. You can choose that account or enter a new payment account. If you use a credit/debit card to pay, there will be a service charge. Bank accounts are free. Click "Pay Now".

Payment Method

● JP Morgan Chase Bank
or Add a New Account

FACTS Returned Payment Fee Policy

Total Amount

Lunch \$26.00

Total \$26.00 [Details](#)

A transaction receipt will be sent to: [j@gmail.com](#) Add

Authorization

By clicking the Pay Now button, you authorize FACTS to process this payment from the financial account identified above. This is an immediate payment and cannot be canceled.

[Cancel](#)
Pay \$26.00 Now

Payment Method Disclosure

The following processing fees apply:

- Credit Card - up to 2.85%
- Debit Card - up to 2.85%
- Checking or Savings Account - no fee

Card transactions for Bay Area Christian School - Tax ID #74-6012105 are processed by FACTS Management Company, USA.

There are two ways to make sure your lunch order was successful. (1) You will receive an email confirmation of the payment. (2) Items ordered will show up in blue on your student's lunch calendar.

Student: **Dillon** + CREATE NEW ORDER

Red Items ordered and not yet paid
Blue Items ordered and paid for

3/18/2019 Calendar

Mon	Tue	Wed	Thu	Fri
Sandwich: 6in. Ham & Cheese (\$4.75)	Sandwich: Whole Chopped Beef (\$7.00)	Sandwich: Fried Chicken (\$4.75)	Pizza: Pepperoni Slice (\$2.00)	Burger: Hamburger (\$1.75)
Sandwich: 6in. Turkey & Cheese (\$5.00)	Sandwich: 1/2 Sliced Turkey (\$4.75)	Sandwich: Spicy Chicken (\$4.75)	Pizza: Hamburger Slice (\$2.00)	Burger: Cheeseburger (\$2.00)
Sandwich: 6in. Round Beef & Cheese (\$5.50)	Sandwich: Whole Sliced Turkey (\$7.00)	Muggins: 8 oz (\$4.75)	Pizza: Canadian Bacon Slice (\$2.00)	Mugger: Bacon Cheeseburger (\$2.50)
Bag: Potato Beans (10 oz) (\$4.00)	Sandwich: 1/2 Sliced Sausage (\$3.75)	Chicken Cool Wrap (\$4.00)	Salad: Salter Chef (\$4.75)	Sandwich: Original Chicken (\$3.00)
Pizza: 6 inch Cheese (\$4.00)	Sandwich: Whole Sliced Sausage (\$7.00)	Salad: Caesar (\$3.75)	Salad: Garden (\$4.75)	Sandwich: Spicy Chopsy Chicken (\$3.75)
Pizza: 6 inch Pepperoni (\$4.00)	Sandwich: 1/2 Fried Chicken (\$4.75)	Salad: Grilled Market (\$7.75)	Daily Deal: Snack (\$4.00)	Sandwich: Sliced Chicken (\$4.00)
Salad: 6in. Side Salad (\$3.00)	Sandwich: Whole Fried Chicken (\$7.00)	Salad: Side Salad (\$3.75)	Combo: Combo (\$4.75)	Chicken Fries: 4 oz (\$4.00)
Salad: Chopped Chicken (\$7.75)	Sandwich: Whole Fried Chicken (\$7.00)	Small Fried Egg (\$2.00)	Pizza: Cheese Slice (x2) (\$4.00)	Muggins: 10 oz (\$4.00)
Salad: Grilled Chicken Caesar (\$7.75)	Snack: Cookie, Drink, Chips, Snack (\$3.00)	Snack: Cookie, Drink, Chips, Snack (\$3.00)	Snack: Cookie, Drink, Chips, Snack (\$3.00)	Salad: Side (\$3.75)
	Daily Deal: Snack (\$3.00)	Daily Deal: Snack (\$3.00)		Snack: Cookie, Drink, Chips, Snack (\$3.00)