



Job Description

Position: K-4th Grade P.E. Aide **Primary Reporting Relationship:** P.E. Teacher
Classification: Part Time, Non-Exempt **Secondary Reporting Relationships:** Elementary Principal
Ministry Areas: Bay Area Christian School
Interfaces: Students, parents, administrators, staff, other stakeholders as appropriate

Mission: Providing quality Christian education impacting lives for now and eternity.

Job Purpose: To assist the Elementary P.E. Teacher with physical education classes for students in K-4th grade

Employee Profile:

- Acceptance of and agreement with the Bay Area Church and Bay Area Christian School Statement of Faith and Standard of Conduct
- A strong, clear Christian testimony

Major Responsibilities:

- Assist P.E. teacher with monitoring and guiding students during physical fitness activities
- Assist P.E. teacher with preparations related to daily activities
- Provide for the care of school property and see that pupils use equipment and utilities properly
- Reflect the purpose of the school which is to honor Christ in every class and in every activity.
- Integrate Biblical principles and the Christian philosophy of education throughout the curriculum and activities.
- Model and set an example for the development of good citizenship and godly character
- Represent the school in a favorable and professional manner.
- Develop and maintain rapport with students, parents, and staff by treating others with friendliness, dignity, and consideration.
- Lead students to a realization of their self-worth in Christ.
- Maintain cordial and cooperative working relationships with colleagues

Required Skills and Abilities:

- Should possess the ability to moderately participate in physical fitness activities as an instructor.
- Must demonstrate an excellent attitude, take pride in work, and be a team player.
- Must be dependable, flexible, and enthusiastic.
- Should possess ability to express ideas clearly.
- Should have ability and willingness to learn new ideas and skills.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, balancing, walking, kneeling, stooping, crouching, pushing, pulling, reaching, and lifting all day. The employee in this position will be required to use fingers and hands to work including, grasping, feeling, and repetitive motions of the wrists, hands, and or fingers. The employee in this position must be able to exert up to 50lbs of force occasionally, and/or up to 30lbs of force frequently. Specific vision abilities required for this job include using visual acuity to

determine the accuracy neatness, and thoroughness of the work assigned. While performing the duties of this job, the employee will be exposed to both inside and outside environmental conditions including temperature changes. The employee in this position will be subject to ambient noise.

I have received, reviewed and fully understand the job description for the **K-4th Grade P.E. Aide** position. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described. Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee Name _____ Date _____

Employee Signature _____