

# earlylearningacademy

BAY AREA CHRISTIAN SCHOOL

We are so pleased that you are interested in enrolling in our Early Learning Academy. Please take a moment to read and follow our Steps to Enrollment. If you have any questions or concerns, please call the Preschool office at (281)554-7011.

## **STEPS TO ENROLLMENT**

- We begin accepting applications for new students on February 1st as we give priority enrollment to our current students during the month of January. An ELA employee will contact you by email to confirm your enrollment. You will then be directed to our online tuition management system, FACTS, to pay the registration fee and set up a payment plan.
- Complete Application Online
  1. [www.bacschool.org](http://www.bacschool.org)
  2. Go to "Academics"
  3. Select "Early Learning Academy"
  4. Under "Important Links" select "Apply Now"  
Online Application (\$75 application fee)
- The following supplemental forms are **ALL** due as soon as possible in order to complete your enrollment packet. **Please note, enrollment will not be complete, and your child will not be able to attend preschool, until all forms are received.**
  1. ELA Enrollment Form (3 pages front and back)
  2. Health-Care Professional's Statement, signed by physician  
(Page 3 of ELA Enrollment Form)
  3. Immunization Record (Must include physician signature or stamp)
  4. Birth Certificate
  5. Student Information Form
  6. Parent Handbook Acknowledgement Signature page

Jason Nave – Head of School  
Anita Pierce – ELA Director