

Job Description

Position: Color Guard Instructor

Classification: Seasonal, Stipend Exempt

Primary Reporting Relationship: Band Director

Secondary Reporting Relationships: Fine Arts Director

Ministry Areas: Bay Area Christian School

Interfaces: Students, parents, administrators, staff, other stakeholders as appropriate

Mission: Providing quality Christian education impacting lives for now and eternity

Profile: Our organization has a culture lead by a collaborative and cohesive team that is dedicated to accomplishing our mission while living a lifestyle that demonstrates our **Values:**

- Gospel Restoration
- Spirit and Truth Empowerment
- Relentless Love
- Hands-On Service
- Kingdom Partnership

Employee Profile:

- Acceptance of and agreement with the Bay Area Church statement of faith and standard of conduct
- A strong, clear Christian testimony
- A lifestyle that displays an ongoing personal relationship with God and a commitment to serve Him daily

Job Purpose: The Color Guard Instructor will assist the Band Director in coordinating the preparations, exercises, and activities of the school marching band's auxiliary unit, the Color Guard. The Instructor prepares and directs the unit for independent performance and competition, as well as for performances integrated within the larger marching band. will work as a seasonal, stipend employee throughout the football season and (optional) Winter Guard season.

Major Responsibilities:

- Reflect the purpose of the school which is to honor Christ in every activity
- Choreograph, arrange, and implement Color Guard routines as an integrated part of the marching band
- Design Color Guard programs that effectively complement and enhance the visual and musical program
- Attend all rehearsals and performances to instruct Color Guard members in fundamental and advanced dance and flag techniques
- Evaluate abilities of members and design equipment carriage accordingly
- Work closely with the Band Director and other staff members to develop a visual program
- Teach members the program material.
- Coordinate the Color Guard rehearsal schedule with the full Band
- Create rehearsal plans in cooperation with the Band Director.
- Schedule and conduct extra rehearsals for the unit, in addition to the scheduled marching band rehearsals, as needed
- Ensure the highest possible level of performance from the Color Guard members through a proper warm-up process, effective preparation, and attention to individual members
- Recruit potential Color Guard members while retaining current members
- Ensure that the Color Guard is properly equipped for rehearsals and performances
- Maintain a cooperative working relationship with the Athletic Director, Fine Arts Director, Band Director, Band staff, Band members, School Administration and School staff and community members
- Manage all equipment necessary for rehearsals and performances

- Participate in spring semester program planning, as needed
- Establish communication with parents of Color Guard students and organize their efforts in support of the unit
- Other related duties to prepare students for competitions and public appearances, as assigned by the Band Director

Required Skills and Abilities:

- Availability to work during Band Camp required
- Availability to work during scheduled rehearsals and performances required
- Background in marching band auxiliary performance required
- Previous Color Guard experience required
- Experience in composing and choreographing routines for the various color guard units required
- Experience working with school-aged students required, preferably at high school level
- Background in performing with a drum corps, university marching, or military organization preferred
- Professionalism in appearance and demeanor
- Friendliness and an outgoing, hospitable attitude
- Clear and effective communication
- Ability to maintain composure in stressful situations and interactions
- Demonstrates skills essential to position
- Makes good work-related decisions while learning quickly
- Faithful in being present on the job and in conforming to the work hours agreed upon with supervisor

Education and Experience:

- High school diploma or GED is required

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. All physical requirements, job duties and abilities are subject to possible modification to reasonably accommodate individuals with a qualified disability.

1. Physical Activities - Medium work. Exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Physical activity will also involve: Balancing; Reaching; Standing; Walking; Pushing; Pulling; Lifting.
2. Employee is regularly required to use their hands and fingers, to include: Fingering (picking, pinching, typing or otherwise working, primarily with fingers rather than with the whole hand as in handling); Grasping (applying pressure to an object with the fingers and palm); Feeling, particularly by fingertips; Repetitive motion (substantial movements (motions) of the wrists, hands, and/or fingers)
3. Talking – the employee will be required to express or exchange ideas by means of the spoken word. Those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
4. Hearing - the employee will be required to perceive the nature of sounds at normal speaking levels with or without correction. Employee will need to possess the ability to receive detailed information through oral communication, and to make the discriminations in sound. Employee is subject to noise sufficient to cause the worker to shout in order to be heard above ambient noise level.
5. Seeing - The worker is required to have visual acuity to determine the accuracy, neatness, and thoroughness of the work assigned or to make general observations of facilities or structures.
6. Conditions - Activities occur inside and outside, and the worker is subject to both environmental conditions, including extreme cold, extreme heat, as well as wind, humidity, and atmospheric conditions.

I have received, reviewed and fully understand the job description for the **Color Guard Instructor** position. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described. Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee Name_____

Date_____

Employee Signature_____

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